

Faculty Assembly Meeting Notes

Date: July 15, 2016, 10:30 – Noon CPH Main Auditorium

Meeting Start: 10:35

Governance Manual – Dr. Mason reminded the audience that through considerable effort a revised governance manual is due for vote.

A vote was taken on the following item:

Two or Three year terms for officers – The vote was 19 for two year terms and 3 for 3 year terms. The vote passed with two year terms recommended.

A vote on whether the Vice-President automatically becomes the President when the President chooses NOT to run for re-election was held. The vote was 13 for the measure and 14 against.

Dr. Mason then opened the floor for discussion of any modifications/revisions of the resultant final draft governance manual. The standing committees were polled for comments:

Education committee – no comments or changes recommended

Research committee – concerns were raised that the manual drifts into too much specificity. In particular, items 3 and 4 were mentioned and it was discussed that the writer could be charged with omitting specifics.

Faculty affairs – A concern was raised regarding item B5 which specifies that a four week absence would require a replacement on the committee. The concern was that this is too specific and cases could be referred to the department chair for discussion of proper functioning of this position.

Discussion on the manual continued with concerns raised on Article 10, specifically the following statement: “The Dean and the Executive Committee will review the CPH Governance Manual every two years. The purpose of this review is to recommend appropriate updates of the manual.” Concerns raised included that this did not include faculty in the 2 year review. The comment was made that ExCom includes faculty, including the president of the Faculty Assembly. The comment was made that the Dean would not revise the manual but would bring concerns to the full assembly. The comment was made that the ownership of the document belongs to the faculty and that this needs to be in writing that faculty are in governance.

A final vote on the Governance Manual was held and it passed with amendments as above.

A discussion was then held to discuss the next meeting. All of the officer positions are open, it was consensus that this could be handled via email ballot.

Paula Knaus Reported on the Faculty Development Workgroup:

The workgroup recommended creating a survey asking faculty about professional development preferences. This survey should be sent out from the Dean in the next few weeks. It will be asking about education, research, and service. There will also be a template for the chairs on guiding professional development.

Dean Petersen – Updates

The search for a Vice-Dean of Education is underway

CEPH criteria are out for comments. The real remaining issues here are reporting of curricula and faculty. Some areas of reporting have disappeared. We will be one of the first visits in Fall of 2018 and need 3 years of data. This process will need a member from the Faculty Assembly which is something new incoming officers should consider.

Archivum our Appian electronic documents system we are using to streamline our processes has a new advising item to consider. We have voted to hire two new Student Success Councilors and these are assigned to new students. Therefore, the advising notes now contain two boxes, one for the Student Success Councilor and one for the advisor. New students will have both, old students will have the advisor listed in both boxes. The comment was raised that all students should be assigned a Student Success Councilor. The comment was answered in that this may be the case once the workloads are finalized.

The downtown USF Health space is under development and the Dean has insisted that CPH be included in those discussions. Including discussions for office space (or at least a “landing spot”) a bus, etc. Discussion continue but the Dean is advocating for including CPH, Nursing, etc., in the planning stages. There is lots of movement on this as people need to move from Main campus, TGH, South, etc.

RCM – An advisor’s committee was formed with a leadership team from main campus. Members from all over campus were invited with an aim at discussing the impact of the RCM outreach.

Meeting Adjourned: 11:30

Notes Respectfully Submitted by Jill Roberts