

Faculty Assembly Meeting Minutes 12/12/2008

Dr. Hammad brought the meeting to order at 10:15 and then announced that there was a quorum.

Minutes for the last meeting were approved as written.

Dr. Petersen spoke about the 25th Anniversary of the College to be celebrated all of 2009 with several (25) activities.

- Dr. Petersen passed around the art element to be approved for the celebration and asked for a vote from faculty.
- Next topic was the budget
 - Graduate FTE is up
 - Undergraduate FTE cap has been achieved
 - Research is up-external and federal funding has increased
 - Bad News for State of Florida revenues
 - 4% reduction was called for (292,000)
 - also asked to provide a 6% reduction (471,000)
 - and 10% reduction (785,000)
 - Faculty salary increases were approved at 2% but have to be generated from within the College (140,000)
 - Retroactive review of overhead projection owed to Sponsored research is close to 262,792
 - Last year's budget

Round 1 262,986	Round 2 511,644
Return of overflow from enrollment	Operating budget with other E&G portion including (stipends)
 - Announcements from the Dean
 - Holiday Party Monday, December 15
 - Winter Closing

Dr. Barnett-Pathak suggested that during this Winter break that OPS will not be paid and that maybe faculty from the departments could collect money to be placed in envelopes to give to the OPS staff in their departments.

- Please think about giving to the Faculty/Staff Campaign especially for the 25th Anniversary it would be good if everyone could give \$25 for the College expense fund and show 100% participation.

Dr. Hammad asked if the faculty would consider voting for the Task Force in Distance Learning to be made a standing committee to the Faculty Assembly via a change in the bylaws.

- Task Force – ETA Director, Sandhya Srinivasan
Members: Drs. Barnett-Pathak, Bernard, Haiduven, Mortimer, Mlynarek, Perrin and Sanchez-Anguiano
- Dr. Donna Haiduven discussed what the task force was working on:
 - Upgrade technology
 - Property rights of faculty
 - Pilot program to teach on line
 - Faculty course and evaluations
 - Issue of open courseware
- Discussion about the concept of changing the task force to a standing committee
 - Dr. Orban brought up a need for non-web courses
 - Dr. Richards brought up the need for the ETA department to work within the committee
 - Dr. Pracht brought out the needs for financial resources for so large a project

Motion for the task force to be established as a standing committee within the Faculty Assembly and the required amendment to the by laws was made by Dr. Richards, seconded by Dr. Mlynarek. Motion was approved unanimously.

Faculty Assembly & Committees – Dr. Hammad commented on how he would like some incentive for faculty to attend the Faculty Assembly meetings regularly.

- Suggestions from faculty
 - Dr. Sear-monetary incentive or 1 hour meeting including coffee and snacks
 - Dr. Richards- it could be added to as an annual assignment to encourage participation
 - Dr. Stuart-included that it might be an incentive for promotion to full professor-----Dr. Coulter answered that there is a very small area of reference for service category in the APT Committee bylaws and that maybe something could be written in the bylaws to accommodate an incentive.
 - Dr. Orban wondered if a questionnaire should be done to see why faculty do not attend.
 - Dr. Bernard suggested important topics to call a meeting, interesting policy issues that need to be aired out.
 - Dr. Azizan suggested maybe a lunch to accompany the meeting or presentation with a common interest.

- Dr. Stockwell-maybe the meeting can be scheduled for a day other than Friday and with one subject
- Dr. Pracht summarized that people do things if there is a positive return or reward.

The Assembly will try to come to some conclusion as to what would work best to increase participation.

The next meeting will be the end of February and the topic of discussion will be the election of Assembly Officers whose terms will end in March.

Meeting was adjourned at 11:30 am.