

Student Affairs Committee

August 30, 2011

Minutes

Absent:

Donna Haiduven (Global)

Todd Williams (Administration)

Representative from the Department of Health Policy & Management

In Attendance:

Amy Borenstein, Ph.D. (Epi/Bio)

Michelle Hodge (Administration)

Bruce Levin, Dr.PH (CFH)

Hana Osman, Ph.D. (EOH) Temporary Committee Chair

The meeting was convened at 11:00 a.m.

Welcome to new members and to returning members

Introductions were made and Dr. Amy Borenstein was welcomed to the committee.

The meeting was convened to discuss the application process for nomination to the Presidential Management Fellowship. Dr. Osman created a first draft of the announcement that will be forwarded to the students when finalized and the first draft was circulated electronically to the committee members. Dr. Haiduven submitted her comments electronically. The draft of the announcement was discussed in the meeting and revised. Dr. Osman will forward the approved announcement to Dr. Deanna Wathington for distribution to the COPH students.

Standing meeting time:

The committee members agreed to have a standing meeting time of Fridays at 1:00 p.m. The committee will meet as needed.

The meeting was adjourned at 11:40 a.m.

Respectfully submitted by Hana Osman, Ph.D.