

College of Public Health, USF
Educational Technology and Assessment (ETA) Advisory Committee

Meeting Minutes
January 12, 2007
3:00 pm to 4:00 pm
Dean's Conference Room

Present: Abbott, A., Burke, S., Liller, K., Gulitz, E., Perrin, K., Ms. Srinivasan, S., and Haiduven, D

Absent: Mortimer, J and Sanchez-Anguiano, A

1. Updates: Ms. Srinivasan gave the following updates:

Spring 2007 Courses: Ms. Srinivasan gave a listing of all the Spring 2007 courses and which courses ETA had access to for course development and preparation.

USF Health IT Application Development: Ms. Srinivasan and others within ETA and COPH met with USF Health IT to discuss possible project ideas. USF Health IT's Application Development section is equipped with assisting USF Health colleges develop IT applications. So long as the projects serve the needs of the College community, then there are no costs associated with the development time and efforts. Several ideas were generated for IT projects namely, online course evaluations, USF Health HART and COPH Database. It was decided the COPH Database would be the priority project for the College and meetings would be initiated with USF Health IT to get this project moving.

Fall Semester 2006 ETA Report: was distributed to all committee members. A discussion followed on the number of technical incidents received, enrollment numbers etc.

HR Update- ID Position: ETA has received 17 qualifying applications and scheduled 5 interviews for the Instructional Design position.

Online Course Development Training for Doctoral Students: Ms. Srinivasan informed that work on Module 1 and 2 of the training has started. In addition, an Intro module has been initiated and worked on by CON. Lisa Plescia is now on OPS salaried for 10 hours till the end of June 2007 to complete Module 3 of this project.

2. ETA Evaluation: Results from Fall Pilot

Based on the results of the Fall survey, students are not aware of the ETA office and its services. An announcement was drafted, edited by the ETA Advisory committee members and sent to all online course instructors to post as one of the first announcements in Spring courses. In addition an end of the term survey was distributed. Some questions were edited and this survey would be sent to all COPH students. This is

an ETA evaluation and not an evaluation specific to any course but to the technology experiences within online public health courses. This survey will be deployed at the end of the Spring semester.

3. Faculty Development: Conference & Travel

Ms. Srinivasan distributed Faculty Conference Application packets that faculty interested in attending technology conferences would fill out. Funds available within ETA would be allocated for these travels. Ideas for distributing this information were sought from all committee members. It was suggested that along with the application packet, a list of applicable technology conferences should be sent to all COPH faculty via email. Applications would be reviewed in each of the ETA Advisory committee meetings from here on.

4. Focus Groups on ETA

In addition to deploying the ETA services survey, a series of focus groups are also being planned to evaluate the technology services available within online public health courses. A bank of questions would be developed and distributed to the committee members for comment. A phone and/or Elluminate session will be conducted to get feedback from true distance learners in the online degree and certificate programs.

5. New members: Online Student and Doctoral Student

Two doctoral students, Alice Richman and Sharon DeJoy in addition to Public Health Practice student, Angela Ahlquist would be invited to join the ETA Advisory Meetings from here on. These students will be participating via phone conferencing.

6. ETA Tech Workshops

Ms. Srinivasan announced that under the Dean's approval, ETA has designed one hour workshops for faculty on popular technology topics such as wireless and mobile technologies, Voice over IP, Podcasting etc. The workshops for Spring are scheduled on Feb. 22, Mar. 22 and Apr. 19. Invitations via email will be sent to all COPH faculty and all doctoral students assigned to teach courses this semester. These workshops are intended to create lively discussions and interactions with faculty, key technology experts on campus and ETA staff members. All ETA Advisory committee members were invited to attend.

7. Next Steps

The meeting originally scheduled for March 15 from 3 pm to 4 pm was cancelled. The next meeting will be May 1 from 10 am to 12 noon. Dean Petersen will be present at this meeting.