

COPH Guidelines Graduate Faculty Membership

Purpose

The primary mission of the College of Public Health is graduate education, with a corresponding priority accorded to basic and applied research. The established criteria for credentialing a faculty member to an associate or full member are to be considered guidelines and other records of achievement may be considered for the final decision. Deliberation may also determine whether a faculty is prepared to serve either as a member or as a chair of a doctoral committee.

I. Associate Member

All faculty members appointed in the College in continuing positions at the rank of Assistant Professor or above are expected to hold an appropriate terminal degree, to demonstrate suitable competence in graduate-level teaching, and/or to provide evidence of either an established record of research and scholarly publication or sufficient potential for securing such a record over a period of several years. Since these are essentially the qualifications for (basic) membership on the COPH Graduate Faculty, all continuing faculty with appointments as Assistant, Associate or Full Professor (both tenure and non-tenure earning) will automatically be considered as members of the COPH Graduate Faculty at the level of Associate Member. In addition, faculty members who have a Joint appointment in COPH at the rank of Assistant Professor or above and who are on tenured or tenure earning appointments within USF will automatically be considered as members of the COPH Graduate Faculty at the level of Associate Member. Associate Members shall not be permitted to serve as Chairs of Dissertation Committees; however, they may serve as Co-chairs of Dissertation Committees or direct or serve on Thesis Committees.

II. Full Member

Nominations for Full Member of the Graduate Faculty shall be restricted to continuing members of the COPH faculty who have had suitable experience in graduate education and who are currently engaged in teaching, active research and scholarly publication. Evidence of suitable experience in graduate education shall include 1) service as a member of the Graduate Faculty either at USF or another graduate institution for a minimum period of three years and 2) documented experience at USF or another graduate institution as either:

- A. Major Advisor of a Ph.D. Dissertation committee;
- B. Member of at least one Ph.D. Dissertation Committee where a student has completed their dissertation and Major Advisor of at least two Masters Thesis Committees (or their equivalent);
- C. Members of at least two Ph.D. Dissertation Committees where a student has completed their dissertation and Major Advisor of a Masters Thesis Committee (or its equivalent).

Evidence of current research and publication activity shall refer only to the three year period immediately preceding the nomination to Full Member and shall document that at least one of the following applies to the faculty member.

- A. Sole or senior author of at least one article reporting the results of original research in a peer-refereed publication;

- B. Principal Investigator of a funded, peer-reviewed grant;
- C. Co-Author of at least two articles reporting the results of original research in a peer-refereed publication;
- D. Active Co-Investigator on at least two funded, peer reviewed grants;
- E. Major contributor to funded contract or technical assistance activities that exhibit substantial emphasis on applied research and publishable results;
- F. Other evidence judged by the Department Chair initiating the recommendations

Appointments to the Graduate Faculty as Full Members must be approved by the College APT Committee prior to recommendation to the Dean.

III. Affiliate (Courtesy)

Department Chairs may approve Associate memberships to the Graduate Faculty for Affiliate and Adjunct faculty. Initial appointments to the Graduate Faculty as Full Members must be approved by the College APT Committee prior to recommendation to the Dean; however, they may be renewed annually with approval by the Department Chair

IV. Special

Department Chairs may approve Special memberships to the Graduate Faculty as Associate Members. Special members shall not be permitted to serve as Chairs of Dissertation Committees; however, they may serve as Co-chairs of Dissertation Committees.

V. Process

Ranked faculty as described in Section I above will automatically be considered as Associate Members of the Graduate Faculty. All recommendations for Graduate Faculty membership at the level of Full Member shall be submitted by the Department Chair to the College APT Committee for review and recommendation to the Dean.

Effective December 6, 2010