

Minutes COPH FACULTY ASSEMBLY MEETING

Oct 7, 2011, 10:00 -11:30 Auditorium

Those in attendance: See Attached Attendance Sheet.

1. Approval of previous Meeting minutes
 - a. Motion to accept: Mortimer; Second: Buhi
 - b. Approved by unanimous vote

2. Faculty Senate – Update
 - a. Nembhard: Senate-approved Classroom/Lecture Capture Pilot Program
 - i. Supported by student fees
 - ii. Faculty senate issues:
 1. access is only for students enrolled in the course
 2. at the end of the semester the material is destroyed unless archived by faculty
 3. USF is piloting program in the spring
 - a. Pilot will flesh out issues of student consent to be recorded. As it stands now, this must be in the syllabus.
 4. According to USF provost: USF waived rights to on-line course material. Ownership of on-line course materials is with faculty,
 5. USF Health piloted program with 3 courses. COM is putting together a policy regarding intellectual property.
 - b. Nembhard: President Task Force: University set ban on smoking. Smoking only allowed in designated outdoor areas.
 - c. Nembhard: University college designated for on-line programs.
 - d. Nembhard: Faculty senate renamed to University of South Florida University Faculty systems council.

3. Reports from Standing Committees
 - a. Sanchez for COPH CC: Formation of COPH undergraduate curriculum committee.
 - i. Bryant: Motion to approve; Daley: second
 - ii. Nembard: amendment that department undergraduate courses first approved by department curriculum committees and then presented to COPH undergraduate curriculum committee.
 - iii. Approved by unanimous vote
 - b. Sanchez: Student outcomes committee: Discussion regarding national public health certification exam vs. COPH comprehensive exam.

- c. Mortimer: ETA committee: Discussion regarding accommodations for students with hearing disabilities (for on-line courses). Proposed solution: Department transcribes first three weeks of course lectures and then USF Disability Services transcribes the remainder of lectures.
- d. Coulter: Faculty Affairs Committee: Teaching pathway materials for APT have been developed. Need vote on at-large members of COPH APT committee.
- e. Osman: Student Affairs Committee: 5 COPH students applied for Presidential Management Fellowship. All 5 who applied were nominated.
 - i. Adams: USF is moving towards 10% student loan default
- f. O'Rourke: Student retention report. Report in response to one of the "partially met" items per CEPH accreditation visit. Baldwin requested to hear report. O'Rourke advised for plan to identify students "at risk". If at risk we can start them with undergraduate epi and bio courses. Then at masters level take Epi before bio.
- g. Richardson: Faculty Safety Site is now on COPH website.

4. Dean's Report – Presented by Mason: Strategic Plan Discussion. The Dean is requesting volunteers to sit on the COPH Strategic Planning Committee. Committee will start meeting in early November. If interested notify your Chair or Executive Committee.

5. New Business –
Undergraduate Academic Programs and
Curriculum Committee: SEE ABOVE 3.a.

6. Update on Haiti - Ricardo Izurieta: Presented work on Haiti Epidemic Advisory System. See attached for details.

7. Election of At-large members of the
Faculty Affairs (APT) Committee: Ballots distributed and collected by DeBate and Perrin. Confirmation regarding # of votes and # of those who voted. Those elected to at-large members of COPH APT committee include the following: Marti Coulter, Getachew Dagnew, Yehia Hammad, and Jay Wofson.

8. Set date for next meeting