

Educational Outcomes Committee Meeting  
November 18, 2008  
Meeting Minutes

Present: Drs. Abbott, Dagne, Marhefka, Mlynarek, Sanchez-Anguiano,  
Wathington  
Sandhya Srinivasan, Michelle Sebti, Barbara Kennedy

Absent: Drs. Cattani, Corvin

Meeting called to order at 10:00 a.m.

1. July 15, 2008 meeting minutes and notes approved as submitted.
2. Sandhya Srinivasan reported that the ETA advisory committee has been charged with preparing instructional guidelines for face to face courses. She presented a document entitled *COPH Online Course Minimum Standards*, the purpose of which was to discuss using the online minimum standards document as a guide to writing minimum standards for campus face-to-face courses.
3. On September 12<sup>th</sup>, 2008, the Faculty Assembly voted to make the Capstone course mandatory for all students.

Two sections of the Capstone will be offered each semester starting Fall 09, with one in the evening.

4. The Committee reviewed the Fall 2008 Comprehensive Exam results and the student evaluation report.
5. Next meeting on April 22 at 10 a.m.

Meeting adjourned at 11:15 a.m.