

Minutes of the USF Copenh Student Affairs and Admissions Committee

The USF Copenh Student Affairs and Admissions Committee (Committee) met on Monday, September 12, 2005, at 1:30 pm, in CPH 1108. Attendees were Drs. Abbott, Haiduvan, Poor, and Liller, and Ms. Preston, Ms. Lake, and Mr. Green.

The Committee members present approved the minutes of the August 16, 2005, meeting.

Dr. Liller presented the University of Alabama Code of Conduct and initiated a discussion on the need for a similar Code of Conduct at the USF Copenh. The concerns that were raised by all present included not only cheating and plagiarism, but inappropriate student behavior that reflects badly on Copenh; for example, disorderly or disruptive behavior, including extreme clothing (or lack of clothing), that occurs not only in classroom settings, but at field placement sites and at professional meetings. Consensus was reached the USF Graduate Catalog provided adequate guidance for students on cheating and plagiarism, but did not adequately define disruptive behavior and the consequences of said behaviors. The Committee agreed to draft supplemental language on disruptive behavior to augment the guidance in the USF Graduate Catalog.

Ms. June Lake and Mr. Michael Green, former USF Copenh student recruiters offered the Committee their insights to student recruitment issues, and examples of the USF Copenh student recruitment/enrollment plan, communication plan, and monthly recruitment activities. They estimated as a rough figure including salary, travel, brochures, and "give-aways" that ~\$100,000 per year was spent on direct marketing to students. According to Dr. Liller, student surveys indicate that many students made USF their choice after visiting the USF Copenh website; this prompted discussion on the need to pay a browser service to be sure that your school comes up first in a web search. The Committee will revise their proposed student recruitment plan to reflect the recruiting strategies currently in place, and the two recommendations of Ms. Lake and Mr. Green: (1) to sponsor a USF Copenh summer institute for undergraduate USF students, and (2) to maintain efforts to stay visible with other Copenh.

The Committee briefly reviewed the application requirements for the Presidential Management Fellowship and agreed to review the application materials for USF Copenh students that wanted to be nominated for this Fellowship.

The next meeting was scheduled for Monday, October 10, 1:30 pm, in CPH 1108.

The meeting was adjourned at 3:00 pm.

Addendum to the Minutes

Subsequent to the meeting an e-mail was sent to Copenh students providing notice of the Fellowship and of the revised deadline to allow time for the Committee to review the applications and select the nominees (see below). This same information was posted on bulletin boards throughout the College of Public Health.

The US federal government has opened its Presidential Management Fellows Program to graduate students from all academic disciplines who expect to complete an advanced degree () from a qualifying college or university during the 2005-2006 academic year. The purpose of this program is to attract outstanding master's or doctoral-level students to federal service. For more information, please visit the PMF Program website at www.pmf.opm.gov/howover.asp. If you are interested in this program and meet the eligibility requirements as outlined at the PMF Program website, submit a paper copy of your graduate transcript and your resume or preferably, a paper copy of your completed PMF application, to Dr. Noreen Poor, Chair of the Student Affairs and Admissions Committee (Committee), Copenh Department of Environmental & Occupational Health, before noon on October 10, 2005. The Committee will meet on October 10, 2005, to review applications and select (up to 5) nominees. The list of nominees will be forwarded to Dr.

Karen Liller, Academic Dean, who will serve as the COPH Nominating Official. Please note: your electronic application to the PMF Program is due by noon on October 14, 2005.