

**ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE
MINUTES FROM FEBRUARY 14 2003 & MARCH 4, 2003**

Members & Other Participants Present

CFH : Bruce, Rita G. (Ph.D.), Ellen Daley (Ph.D.)
EOH : Ira Richards (Ph.D.), Phil Roets (Sc.D.)
EPB : Tom Mason (Ph.D.), Yougi Wu (Ph.D.)
HPM : Etienne Pracht (Ph.D.), Alan Sear (Ph.D.)
Other : Bethany Bell, Barbara Kennedy, Amy Graves

#	Item
1.	Minutes from January meeting. Approved without changes.
2.	Course Proposals: New / Change a. Practical Issues in Epidemiology. The course proposal was approved pending a few minor changes, including: <ul style="list-style-type: none"> i. adding prerequisites Epidemiology (PHC 6000) and Biostatistics I; ii. adding a separate list of topics covered by the course (a summary of the existing syllabus); iii. changing the qualifications to "doctoral degree in public health or related field); iv. (recommended) a statement regarding plagiarism; v. (recommended) a statement regarding ethics and diversity. <p>Changes were made and corrected proposal was signed and returned to Dr. graves on February 25, 2003.</p>
3.	Graduate certificate proposals: New / Change a. (None)
4.	New degree programs: New/Change/Termination. a. (None)
5.	Other a. COPH MPH Degree Guidelines. Numerous non-substantial (semantic, grammatical, spelling) corrections were implemented. The corrected document was re-distributed to the members of the committee for review. Final approval will be voted on in March.

b. COPH MSPH Degree Guidelines.

-- See item (5-a)

Regarding the comprehensive examination for the MPH and MSPH degrees, the committee voted to allow students to take the core and concentration sections on separate dates. The core segment may be taken as soon as all required courses relating to that portion have been successfully completed.

The committee also recommended and voted to give some flexibility to individual departments concerning the MSPH comprehensive examination requirement. The following statement was added to the COPH MSPH Degree Guidelines: "All MSPH students must complete the COPH core segment of the comprehensive exam. Each department or concentration area may have additional examination requirements."

6. Adjournment