

USF Student Affairs Committee Scholarship Meeting Minutes

November 7, 2002

2pm-3:15pm EOH Conference Room

Present

Faculty: Drs. D. Malvey, S. Perry-Casler, N. Poor, S. Schwartz

Community Guests: Bob Findorff, Donna Gilbert.

Student Rep: Andrea Thomas

Agenda: Selection of the USF College of Public Health Scholarships Awards

Sam Bell Endowed Scholarship Winners:

Cecilia Wachdorf – doctoral student \$1,000

Kristin Uhde - doctoral student \$1,000

Leslie Zajac-Batell - masters student \$ 500

Lee Leavengood Senior Programs Endowed Scholarship Winner:

Margaret Wan - masters student \$1,000

Selection Process:

Suzanne Perry-Casler provided the members with the applications to review along with a check - list with the names of all of the applicants for each scholarship.

Donna Malvey's expressed to the SAC members and guests that the Health Policy and Management Department selects the winner for the Carl Gelin Endowed Scholarship. As such, the selection process for this scholarship was omitted.

Bob Findorff and Donna Gilbert served as community evaluators for selecting the Lee Leavengood Senior Programs Endowed Scholarship winner.

Anrea Thomas served only as an observer.

- Reviewers independently evaluated each applicant for the Lee Leavengood Scholarship. The results were compared and applicants were ranked 1st, 2nd, etc. If two or more applicants ranked 1st these applications were evaluated a second time around. A consensus was mandatory to determine the winner. After the winner was documented Bob Findorff and Donna Gilbert left the meeting.
- Reviewers independently evaluated each applicant for the Sam Bell Scholarship. The results were compared and applicants were ranked 1st, 2nd, etc. If two or more applicants ranked 1st these applications were evaluated a second time around. A consensus was mandatory to determine the two winners for the Doctoral student category and the one winner for the Masters student category.

Recommendations for 2003 Scholarship Meeting;

- The student representative should not have been invited to attend this meeting as an observer due to the fact that the applicants are students and discussions to evaluate the essays are evident.
- The essays must be limited to 500 words

- Omit Carl Gelin Endowed Scholarship
- Make sure that students apply to the area of study required by each scholarship. For example, if a student applies for a scholarship related to senior programs and aging the essay must clearly show that the students' academic interests and studies pertain to this specific area.

Action Steps: Following the meeting Suzanne will submit the winners to Bill Wilson. Suzanne will email members about the next Fall 2002 meeting.

Minutes Submitted by Chair: Dr. Suzanne M. Perry-Casler