



Itemized Cost of Attendance Evaluation Form

Student's Name: _____

University of South Florida College of Medicine
Financial Aid Office
12901 Bruce B Downs Blvd., MDC Box 4
Tampa, FL 33612-4799

USF ID: _____ MD DPT Class of: _____

INSTRUCTIONS:

- ✓ Provide all documents required for the item(s) marked.
- ✓ Include all elements required in Step 2 – “Statement of Explanation”.
- ✓ Sign and return this completed form and any required attachments to the address listed above.

Step 1 – Reason for Cost Increase / Required Documentation: (Respond only to checked boxes)

- Rent**
 - Attach a copy of your current lease or rental agreement
 - Complete Step 2 – “Statement of Explanation” indicating the circumstances which require you to pay more rent. The statement must address all of the following:
 - ✓ Reason for increased expense due to medical condition or approved unusual circumstance
 - ✓ Amount paid for monthly rent
 - ✓ Number of people residing in residence

- Medical Expenses**
 - Attach copies of bills and paid receipts of costs incurred
 - Complete Step 2 – “Statement of Explanation” indicating the conditions/circumstances which require the reason for alternate insurance or above average medical expenses. The statement must include the following:
 - ◆ Medical Expenses
 - ✓ Nature of the illness/condition – details are not required for medical expenses only
 - ✓ Length of time illness or condition has existed
 - ✓ Required treatment for illness or condition and required time period for treatment
 - ✓ Cost for treatment and/or medication not covered by insurance
 - ◆ Insurance cost – Reason for alternate/different insurance

- One-Time Laptop Computer and Printer Purchase/Rental**
 - Attach a copy of your paid receipt with the date of purchase including an invoice listing the cost for all components and pre-loaded software. For information on computer and printer standards refer to <http://health.usf.edu/is/index.htm>
 - Complete Step 2 – “Statement of Explanation” explaining your request for an increase to the cost for the purchase of a computer/printer for educational purposes. You must include:
 - ✓ A copy of the paid computer/ printer receipt and invoice

- Unusual Transportation Expenses**
 - Attach copies of paid receipts of incurred expenses
 - Complete Step 2 – “Statement of Explanation” indicating the conditions/circumstances which require you to incur increased transportation expenses. The statement must include the following:
 - ✓ Cost incurred to repair automobile that is registered in your name, used by you and repairs paid by you
 - ✓ Cost of public transportation, if appropriate

