



Office of Research, Innovation & Scholarly Endeavors



201--- (year) Summer Recap and Abstract Guidelines

DUE _____ BY 12 NOON

Please check all spelling and grammar before submission. Recaps and abstracts will be shared with Dr. Bryan Bognar, Vice Dean for Educational Affairs and Dean Lockwood as part of our end of summer reporting

Include:

Unnumber:	SCP (if applicable):
Student name (on all pages):	Location of work:
Project(s) name:	IRB#:
Mentor name:	Group member names (if applicable):

RECAP - 1000-1500 word count, double spaced with "moderate" margins

1. Summarize the project you did this summer emphasizing results to date. Include the following:
 - a. Identify if and how the project aims and goals were met
 - b. Describe any pitfalls you experienced along with their solutions
 - c. Include changes from the original hypothesis or objective
 - d. Were there any unexpected outcomes of the project (either positive or negative)
 - e. Did you attend any meetings/conferences related to your summer scholarly experience
 - f. Share any outcome measures (for oral/poster presentations, abstract submission)
 - g. Other opportunities given during the summer
 - h. What more will be done regarding the project looking forward
 - i. Any personal reflections of your summer experiences – add photographs if appropriate

ABSTRACT

2. An Abstract is required for all projects. It should have all the basic parts of a paper.
 - a. Introduction
 - b. Methods
 - c. Results
 - d. Conclusion