

Constitution Of The University Of South Florida College Of Medicine Student Council

PREAMBLE: This document is the official constitution of the Student Body of the University Of South Florida College Of Medicine. The purpose of the College of Medicine Student Council is to provide effective student leadership for the classes and organizations of the College of Medicine, serve as a liaison between students and administration, promote effective medical education, and represent the College of Medicine. There are no fees or dues associated with membership. Membership is granted by elected office, as detailed below. Voting rights are assigned as indicated below. All College of Medicine students are entitled to participate in regularly scheduled monthly meetings.

I. Student Body

The Student Body of the College of Medicine (COM) shall consist of those students enrolled in the programs leading to the M.D., D.P.T., and/or graduate degrees in medical sciences.

II. Student Government

A. Student Council

1. The governing organization of the student body shall henceforth be designated as the Student Council.
2. Purposes of the Student Council
 - a. To represent the student body in matters concerning the administration of the College of Medicine.
 - b. To govern budgetary allocations acquired from the Student Government of the University of South Florida (USF) and the College of Medicine Office of Student Affairs.
 - c. To provide representation for the College of Medicine on a national basis.
3. Voting membership
 - a. Executive officers and the College of Medicine Senator hold votes.
 - b. Each MD class will have four (4) votes. The class president or one (1) of the class co-presidents is required to hold one of the votes. The remaining three (3) votes can be distributed amongst the remaining elected class officers as designated in the bylaws.
 - c. One elected student president from each of the three classes of the DPT program shall hold a vote.
 - d. The President of the Association for Medical Science Graduate Students (AMSGS) shall hold a vote.
 - d. No individual may permanently or temporarily hold two (2) voting positions on the Student Council. Should any member of the Student Council be filling a temporary vacancy, he/she shall only be permitted the one vote of his/her permanent position.
4. Active membership is restricted to currently enrolled USF students. Non-students are not considered part of the active membership.
5. The term of office for all members of the Student Council shall be one year (with the exception of MS-I officers, who may be members for less than one year).

B. Honor Committee

1. Definition: That branch of Student Council which shall administer the College

- of Medicine Honor Code shall be called the Honor Committee.
2. The purpose and composition of the Honor Committee are described in the Honor Code.
 3. Duties of the Honor Committee members
 - a. Chair
 - 1) Serve as described in the Honor Code
 - 2) Serve as the principle spokesman for the Honor Committee to the Student Council, student body, faculty, and administration
 - 3) Initiate and preside over meetings of the Honor Committee
 - 4) Ensure the execution of decisions and projects of the Honor Committee
 - 5) Maintain administrative records for the Honor Committee
 - 6) Administrative records are to be maintained in College of Medicine for minimum of five years.
 - b. Honor representatives
 - 1) Serve as described in the Honor code
 - 2) Serve as spokesmen for the Honor Committee to their constituents
 - 3) Serve as confidential advisors for any student with questions or concerns related to the Honor Code
 4. Election of the Honor Committee
 - a. Chair
 - 1) The chair shall be elected in the same manner as the Executive Board of the Student Council (Section IV-A) but this vote shall be supervised by the outgoing Honor Committee Chair
 - 2) Only a rising senior M.D. student shall be eligible for this office
 - 3) The term of office shall be one year
 - b. Honor Representatives
 - 1) The rising MS-II, MS-III, MS-IV, DPT-2, DPT-3, and the Graduate student honor representatives shall be elected in the same manner as the class officers (Section VI-A)
 - 2) There will be two (2) representatives from each medical and graduate school class and one (1) representative from each DPT class. The election will be supervised by a member of the Honor Committee
 - 3) The MS-I and DPT-1 honor representatives shall be elected with the other MS-I and DPT-1 class officers. Elections will occur during the second week of classes in both the fall and spring semesters, but otherwise in the same manner as the other representatives
 - 4) The term of office shall be one year
 5. Removal of a member of the Honor Committee
 - a. A member of the Honor Committee shall be automatically removed from the committee if found guilty of an Honor Code violation
 - b. Anyone may submit a written complaint against a member of the Honor Committee
 - 1) Such a complaint must be submitted to a different member of the Committee

- 2) The member against whom the complaint is directed will be questioned by the Committee in a meeting chaired by the Honor Committee Chair or, if the Chair is under investigation, by one of the MS-IV Honor Representatives who is chosen by a majority vote of the remaining members of the committee
 - 3) The member in question shall be removed by a 2/3 vote of the Honor Committee
6. Replacement of a member of the Honor Committee
 - a. Chair
 - 1) One of the two MS-IV Honor Representatives shall be chosen by a majority vote of the Honor Committee to serve as interim chair until a new chair can be elected as in Section IV-A
 - 2) The election shall take place within three (3) weeks
 - b. Honor representatives: an election will be held within three (3) weeks in accordance with Section VI-A
 7. General Conduct
 - a. The Honor Committee shall meet at the discretion of the chair at least once every other month with a minimum notice of five (5) days
 - b. Honor Committee meetings shall be open to interested parties, but the Chair shall have the power to move into an executive session for matters of a confidential nature
 - c. Quorum shall be 50% + 1 of the Honor Committee
 - d. Meeting shall be conducted according to Robert's Rules of Orders, Newly Revised.
- C. Student Organizations
1. The Student Council shall recognize a student organization by the following means:
 - a. A formal constitution must be presented including:
 - 1) Open membership
 - 2) "No hazing" clause
 - 3) 100% student membership clause
 - b. An officer list must be presented annually
 2. One representative from each organization should attend the monthly student council meetings as a non-voting member.
 - a. All upcoming functions should be reported
 - b. Shall be a forum for requests or grievances to the Student Council
 3. Each organization is responsible for submitting regular reports to the Organizations Chair of the Student Council to keep the council abreast of the organization's functions.
 4. Each organization is responsible for distributing information regarding meetings and activities to the College of Medicine student body
 5. Organizations not abiding by these guidelines will be put on probationary status as determined by a majority vote of the Student Council

III. Executive Board of the Student Council and officer duties: The executive board shall consist of the President, Administrative Vice President, Vice President of Information Technology, Administrative Secretary, Executive Secretary, Treasurer, Organizations Chair, and Honor

Committee Chair of the Student Council.

- A. President
 - 1. Must be a rising fourth year medical student with prior COM Student Council experience and voting membership.
 - 2. Act as chief individual liaison between the administration and the student body
 - 3. Initiate and preside over meetings of the Student Council and the executive board
 - 4. Function as an accountable officer with an authorized signature in discharging budgetary matters
 - 5. Insure the execution of the decisions and projects of the Student Council
 - 6. Has the power to appoint chairmanships and committee memberships as deemed necessary by the Student Council
- B. Administrative Vice President
 - 1. Must be a rising third or fourth year medical student in the COMShall represent the students on the Curriculum Committee
 - 3. Assume the duty of President in his/her absence or removal in the interim period
- C. Vice President of Information Technology
 - 1. Must be a rising third or fourth year medical student in the COM
 - 2. Shall chair the Student Information Technology Committee at bi-monthly meetings to discuss problems and concerns related to information technology
 - 3. Will represent the Student Council on the COM Academic Computing Committee
 - 4. Will represent all COM students on the Long Range Information Services Committee
 - 5. Will maintain and update the official COM Student Council webpage.
 - 6. Assume the duty of the Administrative VP in his/her absence or removal in the interim period
- D. Treasurer
 - 1. Must be a medical student in the COM
 - 2. Be responsible for maintaining records of budgetary allocations concerning the Student Council
 - 3. Inform the Student Council concerning budgetary matters by:
 - a. Monthly verbal reports
 - b. Semi-annual written reports
 - 4. Formulate and present the Student Council's budget to the Student Government of the University of South Florida
 - 5. Function as an accountable officer with an authorized signature in discharging budgetary matters
 - 6. Assume the duty of Vice President of Information Technology in his/her absence or removal in the interim period
- E. Administrative Secretary
 - 1. Must be a medical student in the COM
 - 2. Act as corresponding secretary for the Student Council
 - 3. Transcribe the minutes of the Student Council meetings and submit them to the Student Council and Student Government of USF
 - 4. Maintain official files of the Student Council
 - 5. Function as an accountable officer with an authorized signature in discharging

- 6. budgetary matters
 - 6. Assume the duty of Treasurer in his/her absence or removal in the interim period
 - F. Executive Secretary
 - 1. Must be a medical student in the COM
 - 2. Be responsible for planning and organizing traditional events which benefit the entire student body. In this regard will oversee student areas and facilities to include but not limited to the volleyball court, student lounge, mailroom and sports equipment.
 - 3. Aid in the organization and planning of new student orientation.
 - 4. Assume the duty of Administrative Secretary in his/her absence or removal in the interim period
 - G. Organizations Chair
 - 1. Must be a rising second year medical student in the COM.
 - 2. Shall serve as the contact person for all issues regarding student organizations and will ensure student organizations are in compliance with the constitution.
 - 3. Shall perform other duties as delegated by the executive board of the Student Council
 - 4. Shall assume the duties of the executive secretary in his/her absence or removal in the interim period
 - H. Honor Committee Chair
 - The chairman shall be elected in the same manner as the Executive Board of the Student Council (Section IV-A) but this vote shall be supervised by the outgoing Honor Committee Chairman
 - Must be a rising fourth year medical student
 - The term of office shall be one year
- IV. Procedures of the Executive Board
- A. Elections
 - 1. Election of the members of the Executive Board shall be held before the end of the spring of each year
 - 2. The Executive Board shall be elected from the College of Medicine student body
 - 3. The elections shall be supervised by the outgoing Student Council President and elections committee following procedures outlined in the bylaws
 - 4. A majority vote of the MD and DPT student body shall elect each member of the Executive Board
 - B. Transition Meeting
 - 1. A transitional Student Council meeting of all current and newly elected executive officers shall be held within 2 weeks following elections.
 - C. Removal of a member of the Executive Board
 - 1. A member of the Executive board shall be removed from office for:
 - a. Honor Code violations
 - b. Academic difficulty
 - c. Dereliction of duty
 - d. Misappropriation of funds
 - 2. Impeachment proceedings will follow the guidelines provided in the bylaws
 - D. Replacement of a member of the Executive Board

1. President: The Administrative Vice President of the Student Council shall act in interim capacity until a new President may be elected as in Section IV-A within a three (3) week period
2. Administrative Vice President: The Vice President of Information Technology of the Student Council shall act in interim capacity until an election occurs within a three (3) week period
3. Vice President of Information Technology: The Treasurer of the Student Council shall act in interim capacity until an election occurs within a three (3) week period.
4. Treasurer: The Administrative Secretary of the Student Council shall act in interim capacity until an election occurs within a three (3) week period
5. Administrative Secretary: The Executive Secretary of the Student Council shall act in interim capacity until an election occurs within a three (3) week period
6. Executive Secretary: The Organizations Chair of the Student Council shall act in interim capacity until an election occurs within a three (3) week period
7. Organizations Chair: An election will occur within three (3) weeks to replace this position

V. Class Officers of the student body

A. President / Co-Presidents

1. Serve as a liaison between the class, administration, and the Student Council regarding complaints or suggestions pertaining to respective class policy
2. Serve as a voting member of the Student Council
 - a. If the class is represented by Co-Presidents, at least one (1) of the co-presidents is required to be a voting member of the Student Council
 - b. Both of the co-presidents may serve as voting members of the Student Council if decided as outlined in the By-Laws
3. Serve on administrative committees as requested by Student Council or administration

B. Vice President of Information Technology

1. Will determine the computer and electronic informational needs of the students of each medical class and report them to the Student Council Vice President of Information Technology
2. Will be a part of the Student Information Technology Committee (SITC)
3. Candidates for this position must have prior knowledge of computer hardware (PC based) and software and networked environments
4. Assume the duties of Secretary in his/her absence
5. May serve as a voting member of the Student Council if decided by the class as outlined in the By-Laws

C. Secretary

1. Assume responsibility for class correspondence
2. Record and distribute minutes of class meetings
3. Assume the duties of the class president/co-presidents in his/her/their absence
4. May serve as a voting member of the Student Council if decided by the class as outlined in the By-Laws

D. Treasurer

1. Record all financial expenditures of the class and report them to the Class President(s)

2. Maintain responsibility for the class bank account
 3. Assume the duties of Vice President of Information Technology in his/her absence
 4. May serve as a voting member of the Student Council if decided by the class as outlined in the By-Laws
- E. Chair of Social Activities / Co-Chairs of Social Activities
1. Shall implement social functions for their respective class
 2. Assume the duties of Treasurer in his/her absence
 3. May serve as a voting member of the Student Council if decided by the class as outlined in the By-Laws
- VI. Procedures of Class Officers
- A. Elections
1. MS-I elections will be conducted at the beginning of each semester as outlined in the bylaws
 2. MS-II, MS-III, and MS-IV classes will have elections in the spring of each year as outlined in the bylaws
- B. Removal of class officers
1. The class officers will be removed from their position for:
 - a. Honor Code violation
 - b. Academic difficulty
 - c. Dereliction of duty
 - d. Misappropriation of funds
 2. Impeachment proceedings will be followed as outlined in the bylaws
- C. Replacement of Class Officers
1. President/Co-Presidents: The Secretary shall act in interim capacity until an election occurs (Section VI-A) within a three (3) week period
 2. Vice President of Information Technology: The Treasurer shall act in interim capacity until an election occurs within a three (3) week period
 3. Secretary: The Vice President of Information Technology shall act in interim capacity until an election occurs within a three (3) week period.
 4. Treasurer: The Chair of Social Activities /Co-chair of Social Activities shall act in interim capacity until an election occurs within a three (3) week period.
 5. No person shall hold two (2) seats in Student Council
- VII. USF COM Student Senator
- A. Shall be a representative to the Student Government Senate, the legislative authority of the student body of the University of South Florida
- B. Shall represent the College of Medicine as a voting member in Senate meetings and legislative proceedings involving such matters as enacting, amending, or repealing Student Government statutes; approving and allocating Student Government Activity and Service fee budgets.
- C. Duties:
1. Serve as a representative of the College of Medicine Student Body to the Student Government Senate and maintain communication with the Student Council President
 2. Serve as a correspondent between USF COM Student Council and main campus Student Government.

3. Serve as voting member of the Student Government Senate

D. Election:

1. Qualifications
 - a. Must be a USF student who meets the enrollment and academic qualifications specified in Article III, Section IV of the Student Government Constitution
 - b. Must submit certification from the Office of Student Affairs of their college attesting that the candidate meets all qualifications to the office of the President Pro-Tempore of the Senate prior to the election.
 - c. Must be a rising MS-IV student, who has had previous Student Council experience.
 - d. Must be able to attend the USF Student Government Senate weekly meetings, held every Tuesday at 6:00 PM at the Marshall Center on main campus.
2. Shall be elected in the same manner as Student Senators representing other USF colleges
 - a. Elections shall take place with regular COM Student Council elections in the Spring.
 - b. The senator shall be elected by a majority vote by the College of Medicine student body.
3. In the event that no candidates apply for the general election vote, the College of Medicine Student Council may conduct an election. This election shall be overseen by the COM Elections Committee
4. In the event that a Student Senator is not elected by one of the above methods, one may be voted in through a direct appeal to the Student Senate by either a candidate or the College of Medicine Student Council

VIII. Amendments

Amendments to the Student Council Constitution shall be ratified by a 2/3 majority vote of the Student Council or a 50% + 1 vote of the COM student body, as delineated in the Student Council bylaws.

IX. ANTI-HAZING CLAUSE

This organization prohibits its members, both individually and collectively, from committing any acts of hazing as defined herein:

"Hazing means any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with this organization. Such term shall include, but not be limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug, or other substance, or any other forced physical activity which could adversely affect the mental health or dignity of the individual to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual. For the purpose of this section, any activities as described above upon which the initiation or admission into or affiliation with this organization is directly or indirectly conditioned shall be presumed to be a forced activity, the willingness of the individual notwithstanding."

X. ORGANIZATION AGREEMENT

Organization agrees to abide by Florida State Statute #240.262 regarding hazing. Furthermore, agrees to abide by all Student Activities policies as outlined in the student handbook, to check the organization's mailbox regularly, to communicate via email upon request, and to update the organization's records (Officer Listings Form) whenever there is a change.

**University of South Florida College of Medicine
Student Council By-Laws**

- I. Student Council
 - A. Executive Council
 - 1. President
 - 2. Administrative Vice President
 - 3. Vice President of Information Technology
 - 4. Administrative Secretary
 - 5. Executive Secretary
 - 6. Treasurer
 - 7. Organizations Chair
 - 8. Honor Committee Chair
 - B. MD Class Officers - 4 classes
 - 1. President / Co-Presidents
 - 2. Vice President of Information Technology
 - 3. Secretary
 - 4. Treasurer
 - 5. Chair of Social Activities / Co-Chairs of Social Activities
 - C. DPT
 - 1. DPT Class President – 3 classes
 - D. Association of Medical Science Graduate Students (AMSGS)
 - 1. President of AMSGS
 - E. College of Medicine Senator
- II. Procedural Details
 - A. The Student Council shall meet a minimum of once per month, during the COM academic year
 - B. Student Council shall meet at the discretion of the president with a minimum notice of one week
 - C. A quorum, which is 50% + 1 of the voting members, must be present for official votes to occur. All officers listed in Sections IA, IB, and IC1 have voting privileges.
 - D. Voting members are expected to attend every meeting. Three (3) unexplained absences could result in impeachment proceedings.
 - 1. Unexcused absences include:
 - a. Failure to notify a member of the executive board prior to or within 24 hours after the absence
 - b. Disapproval of the absence by the executive board
 - E. Parliamentary procedure will be followed
 - F. All meetings are open to the student body
 - G. The faculty advisor of the Student Council shall be the Dean of Student Affairs and the Director of Student Affairs of the College of Medicine. They shall attend periodic meetings and serve as counsel to the Executive Committee.

III. Election Procedures

A. Elections Committee

1. The elections committee shall be responsible for the implementation and oversight of the student council's election protocol. Of specific interest will be the oversight of class officer and executive council elections.
2. The elections committee shall be composed of eight members elected annually by their respective classes. There shall be two representatives from each class with the fourth year representatives acting as co-chairs. All representatives shall be appointed prior to October 1.
3. Students may either petition for committee position or be nominated by a member of their class.
4. The election co-chairs are responsible to the student council president directly.
5. Members of the elections committee may not hold any elected position in the year in which they hold a committee position, nor may they run for office in any elections while they serve on this committee.
6. Any election committee member holding or seeking any elected position must submit a written resignation prior to announcement of candidacy for the elected position. At such time a new representative will be appointed.
7. Executive council reserves the right to remove any election committee member from office as deemed necessary for the integrity of an election.

B. General Elections Protocol

1. The dates of all elections shall be set by the executive council.
2. The dates, rules, and positions for all upcoming elections shall be provided to the student body via electronic mail prior to the election.
3. All ballots shall be typed, numbered and confidential
4. All elections must be won by 50% + 1 of the votes cast.
5. 2/3 of the voting body must vote for the election to be valid
6. Run-offs, if necessary, will be held between the top two candidates within one week of the initial vote.
7. Campaigning in the form of literature distribution, speeches, signs, or any other form is strictly forbidden with the exception of formal addresses sent to individual classes as overseen by the elections committee.
8. Violations of campaigning protocol will result in automatic removal from the ballot. Questions of campaign violations will be addressed by the elections committee.

C. Executive Council Elections

1. Announcement of the election date and positions available must be made at least three weeks prior to the scheduled election.
2. A written intent to run must be submitted to the election co-chairs at least two weeks prior to the election.
3. A slate of candidates must be made to each class one week prior to the election. Each candidate will be given the opportunity to address each class either in writing or verbally as determined by the elections committee.
4. The election committee members of each class are responsible for the distribution and counting of ballots for his/her class, unless voting is done electronically.

5. Executive Council elections must be held between February 1 and April 1, and prior to class elections.
6. Newly elected officers take over on May 1.

D. MS I and DPT 1 Class Officer Elections

1. Elections for the fall semester will be held no sooner than the second week of classes and no later than the fourth week of classes. Election for the spring semester will be held in the first two weeks of that semester.
2. A written intent to run for fall elections must be submitted to the election committee co-chairs three days prior to voting. The intent to run for spring semester must be submitted to the Med 1 and DPT 1 election committee representatives.
3. Fall elections will be carried out by the MS2 election co-chairs. Spring elections will be carried out by the Med 1 and DPT 1 election committee representatives.
4. The slate of candidates must be posted at least four days prior to the election. Any additions, withdrawals, or corrections may be made within 48 hours of the posting.
5. All candidates will be given equal time to address their class either in writing or verbally. The length of time shall be determined by the elections committee, and shall not exceed three minutes.
6. Elected officers must win by a 50% + 1 majority vote.
7. New officers take office immediately following the announcement of election results.

E. MS II, III, IV, DPT 2, and DPT 3 Class Officer Elections

1. Announcement of the election date and positions available must be made at least three weeks prior to voting.
2. A written intent to run must be submitted to the class election committee members at least one week prior to voting. The slate will be posted at least 4 days prior to the election. Any withdrawals and corrections may be made within 48 hours of posting the slate. Write in candidates will not be allowed.
3. All candidates will be given equal time to address their class either in writing or verbally at a time designated by the election committee members. The length of time given each candidate will also be determined by the election committee members and shall not exceed three minutes.
4. Class elections must be held between March 1 and May 1, but not prior to executive council elections.
5. A quorum of 50% + 1 of the class must be present for all speeches and must cast votes for the election to be valid.
6. If a quorum does not exist, the election must be rescheduled within one week; with a 50% +1 majority for the run-off.
7. Elected officers must win by a 50% + 1 majority vote.
8. New officers will officially take office at the start of the academic year to which they have been elected.

F. Determination of Class Voting Members of Student Council

1. In the event that the class elects Co-Presidents and/or Co-Chairs of Social Activities, two (2) days following the final determination of MSI – MSIV class

officers, the four (4) voting members of the Student Council for each respective class must be submitted by the Class President(s) to the Student Council Administrative Secretary.

2. The class President/Co-Presidents, Vice President of Information Technology, Secretary, Treasurer, and Chair of Social Activities/Co-Chairs of Social Activities are eligible.
 - a. Any individual elected officer can abstain as long as all four (4) Student Council votes are held by elected officers and the class President or one (1) of the class Co-Presidents holds at least one (1) of the votes.
3. The class President/Co-Presidents shall have the authority to determine the four voting members of the Student Council, as delineated above, with the consent of his/her/their class officers.

G. Medical Student Selection Committee Student Members

1. Announcement of the election must be made four (4) weeks prior to the election
2. Intention to run must be made to the Election Representatives at least one (1) week prior to the election
 - a. Only MSIV students in good standing are eligible to run
3. The slate of candidates must be posted five (5) days prior to the election
4. The election must be completed by July 31st of each year—prior to the first meeting of the Medical Student Selection Committee
5. All MD student members of the Executive Student Council are eligible to vote. In the event that a Student Council member should choose to run for this position, he/she will not be eligible to vote.
6. The Student Council President shall forward the names of four (4) medical student nominees to Student Affairs for final approval with the top two (2) vote getters being Committee members and the next two (2) top vote getters being alternates.
 - a. In the event that the Student Council President should choose to run for the Medical Student Selection Committee, the Administrative Secretary shall forward the names of the top 4 vote-getters to Student Affairs with at least 2/3rds of the Student Council members participating in the voting.

G. Student Organization Elections

1. All organizations must notify students one month in advance of the scheduled election date, time, and location.
2. Responsibilities of officers and length of tenure must be clearly defined.
3. Each organization shall determine its own election protocol and must include this protocol in its bylaws.
4. All organizations should have selected its officers prior to May 1.

IV. Impeachment procedures

- A. Impeachment proceeding can be brought against any officer listed in Section I for:
 1. Honor code violations
 2. Academic difficulty
 3. Dereliction of duty
 4. Misappropriation of funds

B. Procedures

1. Executive council

- a. A petition must be signed by 25% of student body to begin proceedings
- b. Petition must be presented at regularly scheduled Student Council meeting
- c. A copy of the complaint and the date of the hearing must be sent to the entire student body
- d. At the next regularly scheduled SC meeting, the first item on the agenda must be the petition. The Honor Committee chairperson will preside during this portion of the meeting
- e. A representative for the petition must present their case. A statement from the officer under investigation may follow
- f. Open discussion will follow
- g. Presiding officer will call for a vote from the council members. A 2/3 vote is required for impeachment

2. Class officers

- a. A petition must be signed by 25% of the class to begin proceedings
- b. Petition must be presented to one of the Honor Representatives in the class who must set up the hearing
- c. It is the responsibility of the organizer of the petition to send a copy of it to all class members
- d. Hearing must occur within two (2) weeks from the date of the mailing
- e. The Honor Code representative in the class will preside over the hearing or will select another Honor Committee member to do so
- f. 2/3 vote of the class must be present at the hearing
- g. A representative for the petition must present the case
- h. A statement from the officer under investigation may follow
- i. A 2/3 vote of class members present is required for impeachment

V. Amendments

A. Constitution

1. Must be passed by a 2/3 majority of Student Council or a 50% + 1 vote of the COM student body

B. By-Laws

1. Must be passed by a 2/3 majority of the Student Council

VI. Solicitations

1. Only Student Council, classes, active organizations, or administration may solicit funds for profit from College of Medicine students.
2. Outside companies may seek the permission of student council for permission to sell texts, equipment, etc. to students.
3. No College of Medicine student or outside individual may solicit funds for profit without the express written permission of student council.

Revised: 02/15/96
Revised: 02/06/98
Revised: 03/24/99
Revised: 07/02/03
Revised: 04/10/07