

Important Post-Offer Steps

- ✓ ***Activating your Net ID*** (<http://usfweb2.usf.edu/human-resources/Talent-Management/onlinehrng/IT/USFNetID.htm>)
 - Important Note: Once your hire information is added to the Human Resource System, you will be able to activate your NetID, which will provide access to the Self-Service system.
 - Self-service is an important resource where you will be able to perform a variety of functions such as view personal information, make address changes and view paycheck detail.
- ✓ ***Log into GEMS Self-Service*** (see www.my.usf.edu)
 - *We invite you to use Self-Service to Self-Identify Veteran Status and/or a Disability.*
- ✓ ***Visit our HR Website for additional information regarding your first day, Parking and Transportation, USF ID Card and other valuable details.***
 - <http://www.usf.edu/administrative-services/human-resources/accepted/index.aspx>