

**USF College of Medicine
Faculty Council Meeting
Minutes**

**Tuesday, August 24, 2010 - 5:30 p.m.
MDC 2301**

**Videoconferencing at
South Tampa Center for Advanced Healthcare, Room 5051C**

Faculty President Huntington Potter called the meeting to order at 5:38 p.m.

Minutes / Bylaws Revisions

The President asked if there were any comments regarding the minutes of the July Faculty Council meeting. Vice President Bryan Bognar noted that a correction was needed with regard to the version of the Bylaws proposal that was approved by the Faculty Council. The document that was approved was Version B. The minutes were accepted pending correction. The Bylaws recommendations will now go to the administration for approval, and then on to the full faculty.

College of Pharmacy Update

Dr. Kevin Sneed, Dean of the College of Pharmacy, gave an update on the Pharmacy program. He introduced Dr. Amy Schwartz, who was recently appointed Associate Dean of Academic Affairs. In April, an application for accreditation was submitted to the Accreditation Council for Pharmacy Education (ACPE), followed by a visit to ACPE in June. The ACPE indicated that the overall plan for a School of Pharmacy was acceptable, but voiced concerns about the administrative structure of USF Health and felt that more time is needed for the new Pharmacy administration to work together. They also recommended several changes to the curriculum. As a result of the ACPE recommendations, the School of Pharmacy will become an autonomous, freestanding College within the USF System, to be known as the "College of Pharmacy." It is anticipated that the ACPE will conduct a site visit in March 2011.

Dr. Sneed reported that there has been enormous student interest. Applications are now being accepted for the inaugural class of 50 students, with enrollment to take place in Fall 2011. The projected enrollment will be 100 students within each cohort who will earn the four-year PharmD degree. Most of the administration is now in place, with initial faculty to be hired by July 2011. Space is currently being identified on campus and at affiliated hospitals, with minimal impact expected at the College of Medicine. It is still possible that the College of Pharmacy will be located at USF Polytechnic in Lakeland, but Dr. Sneed gave his assurance that there will be a presence in Tampa regardless. Funding will include an 80% recurrent allocation from the State of Florida, with 20% from tuition. Dr. Sneed's vision includes interdisciplinary collaboration across Colleges and other related degree programs to be offered within the College of Pharmacy.

Following Dr. Sneed's report, President Potter made a motion for the Faculty Council to formally approve the change from a School of Pharmacy to a College of Pharmacy. The motion was seconded and passed unanimously.

USF System Faculty Advisory Council

President Potter presented an overview of the USF System Faculty Advisory Council, which came about because of the separate governing structures of the four institutions that comprise the USF System. A total of 18 system-wide faculty members serve on the Advisory Council. Each campus is allotted a minimum of three faculty representatives on the Advisory Council, with a maximum of five additional slots per campus depending on size of faculty. The USF Tampa campus has a total of eight representatives, followed by St. Petersburg with four, and Sarasota/Manatee and Polytechnic with three each.

In the past, the President of the USF Faculty Senate would serve on the Board of Trustees. Now that there are four Faculty Senates, the President of the Faculty Advisory Council sits on the Board. At the first meeting of the Advisory Council, Dr. Elizabeth Larkin, Professor in the College of Education at Sarasota/Manatee, was elected President. Dr. Elizabeth Bird, Professor of Anthropology at USF Tampa, was elected Vice President.

Old Business

President Potter reported that he and Vice President Bognar met with Dr. Alicia Monroe, Vice Dean for Educational Affairs, and R. B. Friedlander, Deputy General Counsel, as a follow-up to recent discussions on video recording of lectures at the College of Medicine. All were in agreement that the current practice of retaining lectures indefinitely is a clear violation of the TEACH Act, as well as the College of Medicine policy that was adopted in 2005. It was agreed that taping will take place only with the consent of the faculty member. Recordings of courses will not be retained beyond the length of the course and will be made available to the faculty presenter. Details are to be worked out with IS. A procedure will also need to be developed by which faculty can opt out of recording. The opt-out procedure will also apply to guest lecturers.

Adjourn

There being no further business, the meeting was adjourned at 6:43 p.m. The next meeting will be the Annual Meeting of the Faculty on September 28 at 5:30 p.m.