

**USF College of Medicine
Faculty Council Meeting
Minutes**

**Tuesday, July 27, 2010 - 5:30 p.m.
MDC 2301**

**Videoconferencing at
South Tampa Center for Advanced Healthcare, Room 5051C**

Faculty President Huntington Potter called the meeting to order at 5:33 p.m.

Minutes

The President asked if there were any comments regarding the minutes of the June Faculty Council meeting. There were none and a motion was made for approval. The motion was seconded and the minutes were approved as submitted.

Update: Video Recording

Dr. Alicia Monroe, Vice Dean for Educational Affairs, provided an update with regard to video recording of lectures, a topic that was discussed at the last two Faculty Council meetings. She distributed two documents pertaining to the TEACH Act and copyright law, as provided by R. B. Friedlander, Deputy General Counsel. Dr. Monroe reported on discussions with Ms. Friedlander, and indicated that the Office of the General Counsel will work with faculty and administration to review and properly implement the current policy, which was created in 2005. Dr. Monroe emphasized that the policy itself is sound, but the process is not consistent. Proper procedures must be developed and implemented. The procedures will be written in accordance with the TEACH Act and copyright laws.

In the ensuing discussion, concerns were expressed with regard to violations of the current policy. Dr. Monroe gave her assurance that legal counsel and administration will work with the IS team to implement the policy and the new procedures. Faculty concerns will be addressed and the process will be transparent.

It was noted that there have been no apparent instances where undergraduate medical education lectures were reused. Dr. Michael Barber, Associate Dean for Graduate and Postdoctoral Affairs, stated that none of the graduate lectures have been repurposed. He acknowledged an error with regard to one situation where a recorded lecture was used as part of a Pharmacology course due to lack of an instructor, and permission was not obtained from the faculty member for use of that lecture.

A suggestion was made that faculty should have an opportunity to review the policy and offer comments and suggestions. Dr. Potter will arrange for the document to be available on the Faculty Council Website. Updates on this topic will be provided at upcoming Faculty Council meetings.

Update: Proposed Changes – College of Medicine Faculty Bylaws

Dr. Bryan Bognar, Vice President of the Faculty and Chair of the Bylaws Committee, presented an update on the proposed revisions to the Faculty Bylaws, which were discussed at the June meeting of the Faculty Council. The latest version, distributed prior to this meeting, contains one change with

regard to Article VIII, Section 5, Appointment, Promotion and Tenure (APT) Committee. After receiving input from individuals at Lehigh Valley, it was decided to strike the words “partnership campus” from the last sentence of the first paragraph of the previous version of the proposal. By doing so, Committee members from Lehigh Valley will not be required to absent themselves from discussions concerning potential Lehigh Valley appointments and promotions and thus will be able to provide background on the candidates.

Dr. Bognar reviewed the two versions pertaining to the APT Committee, as discussed at the June meeting. Version A provides for a Committee representative with a primary appointment at a center or institute. Version B does not have such a provision. Following discussion of the merits of each version, a motion was made to approve Version B. The motion was seconded and approved unanimously by the Faculty Council. The proposed bylaws revisions will be presented to the full core faculty for approval.

Other Business

Dr. Eric Bennett, Faculty Council Representative from Molecular Pharmacology and Physiology, raised the issue of the Space Committee, which has been inactive for several years. He suggested that perhaps the Committee should be removed from the Bylaws. Following discussion of the purpose and importance of the Committee, it was suggested that the Committee be reactivated. A motion was made to reactivate the Space Committee. The motion was seconded and unanimously approved by the Faculty Council.

Adjourn

There being no further business, the meeting was adjourned at 6:24 p.m.