USF Health - Space Committee
August 27, 2013 ~ 1:00 – 2:10pm ~ CMS 3007
MINUTES

Members/Guests Present: Robert Deschenes, Stan Douglas, Jay Evans, Lynne Hansen, Montaha Kanj, Dave Kotun, Christina Nunez, Kathy Pendergrass, Anne Phillips, Kevin Sneed

Absent: Eric Bennett, Jay Dean, Sidney Fernandes, Joe Ford, Joe Jackson, Stephen Liggett, Phil Marty, Joann Strobbe, Sarah Yuan

I. Welcome: Stan welcomed members, quorum present, 7/23/13 Minutes reviewed & approved, Christina provided copies of new SRFs to members

II. Pending Space Request Updates:
#51 Wang Office MDC Office - (IMED) Request canceled per OR
#56 Student/Record/Registration MDC 2nd Floor - (COP) OFM to establish in FMed COP existing space
#61 Path Staff MDC 2153-2155 On hold- depending departments planning
#68 Faculty/Admin Staff MDC 3126/3129 - (IMED) OFM continues investigation
#69 Faculty/Research Staff MDC 1014/1018 - (PP) Approved-OFM recommend MDL 1017 and 1017B
#70 Faculty/Research Staff MDC 1519 - (COM) Approved-OFM recommend MDC 1519
#71 Faculty/Research Staff MDC 2168, 2168A, 2169, 2170, 2171, 2172, 2173, 2173A - (COP) Approved- but on hold pending new hires accepting job offer

III. New Space Requests:
#77 Faculty/Research Staff IMED TBD OFM to investigate
#78 Research Staff COP MDC 2044 & 2049 OFM to investigate
#79 Research Staff – Research Office CON TBD OFM to investigate
#80 Faculty/Staff – Storage Office PT MDT 1005 Approved

IV. Review Current Relocation/Renovation Projects:
  a. North Courtyard: Design package completed, no funding yet for construction package (project on hold)
  b. SSS/Welcome Center: Public Health Student Affairs has shown interest in moving to SSS, however, Phase 2 will include student activity study spaces, also wayfinding component planned, target completion date TBD, also includes entrance renovation
  c. USF Health Campus Way Finding Signage: Programming phase in progress, some project work will tie in with SSS renovations which will include electronic enhancements, will use College of Nursing as model
  d. USF Health Heart Institute: Project programming phase completed, RFQ/RFP for design services scheduled for team interviews in Sept ’13 for a 100,000 sq ft 5 story facility, estimated occupancy to be in 2015
  e. Library Improvement: Plans for re-roofing entire Library Facility in bid-phase, construction work planned for non-rainy season, courtyard improvements and more quiet study space planned
  f. COPH Projects: Various projects underway including design work for Auditorium renovations
  g. Student Union Project: Proposed annex off of the library or renovate old clinic space are the 2 possible sites, student’s have requested a wellness center and food court
  h. MDL 1003/1005: Awaiting construction funding for lecture halls renovation. Design package has been completed.
  i. Shriners Lab Space: Pharmacy has been approved to move in vacant lab spaces
  j. Sweetbay Pharmacy Space: Pharmacy has a program for that space, HSC Facilities assisted with concepts
  k. ALZ Vivarium Shell Area Buildout: Dr. Engleman is funding to buildout basement for more space, however, project now on hold
  l. PA Office Suite Renovation: Project In Design phase.
  m. MDT East Wing Expansion: Design underway to expand courtyard

V. Other Items:
  a. Guiding Principles – A separate meeting will be scheduled to include a representative from each college/school
  b. Professor Emeritus (PE) Spaces – OFM reported most PE offices are located in MDC 3rd Floor. It has been determined at to review PE activity and provide spaces/offices recommended changes accordingly, also PE space management will be part of the Guiding Principles
  c. Central Scheduling Sub-Committee – Pending funding for Software Package

Next Meeting: Tuesday, September 24th from 1:00 – 2:30 in CMS 3007