USF Health - Space Committee
June 25, 2013 ~ 1:00 – 2:00pm ~ CMS 3007
MINUTES

Members/Guests Present: Eric Bennett, Robert Deschenes, Stan Douglas, Joe Jackson, Stephen Liggett, Christina Nunez, Kathy Pendergrass, Anne Phillips, Kevin Sneed

Absent: Toni Anderson, Jay Dean, Jay Evans, Sidney Fernandes, Joe Ford, Kate Guilfoyle, Lynne Hansen, Phil Marty, Joann Strobbe, Sarah Yuan

I. Welcome: Stan welcomed members, quorum present, 3/26/13 Minutes reviewed & approved, Christina provided copies of new SRFs to members

II. Pending Space Request Updates:

#51 Wang Office MDC Office - (IMED) IMED to re-evaluate request, Wang not Faculty
#56 Student/Record/Registration MDC 2nd Floor - (COP) OFM to investigate space in SSS
#61 Path Staff MDC 2139-42, 53-55 Approved
#64 Support Staff MDC 2131A, 2132-34 - (COP) Approved
#65 Faculty Staff MDC 2139-41, 2153-54 - (COP) Approved for COP – waiting on furniture Approved
#67 Storage Space MDT 1320 - (PT) Approved
#68 Faculty/Admin Staff MDC 3126/3129 - (IMED) OFM to investigate
#70 Faculty/Research Staff MDL 1014/1018 OFM recommend assigning MDL1017 and 1017B

III. New Space Requests:

#71 Faculty/Research Staff MDC 2153, 2154, 2154A, 2155 OFM to investigate
#72 Faculty Staff OFM to investigate & determine location

IV. Review Current Relocation/Renovation Projects:

a. Byrd 5th Floor: Completed
b. Derm/Path: Completed
c. North Courtyard: Design package completed, no funding for construction package (project on hold)
d. SSS/Welcome Center: Public Health Student Affairs has shown interest in moving to SSS, however, Phase 2 will include student activity study spaces, also wayfinding component planned, target completion date 8/23/13, also includes entrance renovation
e. Harrell/Merrill: Completed
f. Faculty Affairs: Moved to CMS 3rd Floor - Completed
g. Way Finding Signage: Programming phase in progress, some project work will tie in with SSS renovations which will include electronic enhancements
h. Heart Institute: Project programming phase completed, RFQ/RFP for design services scheduled to be issued on Sept ’13 for a 100,000 sq ft 5 story facility, possibly co-locating with COM
i. Pharmacy Skills Lab: Completed
j. Library – Plans for re-roofing entire Library Facility in bid-phase, construction work planned for non-rainy season
k. COPH Projects: Various projects underway including Auditorium renovations
l. The Villages: New Clinic build-out Project is underway, $3.2 million GMP has been signed
m. Student Union: Proposed annex off of the library or renovate old clinic space are the 2 possible sites, students have requested a wellness center and food court, no seed money for design yet, funding to be announced July 2013
n. MDL 1003/1005: Awaiting construction funding for lecture halls renovation. Design package has been completed.

V. Other Items:

a. Guiding Principles – A separate meeting will be scheduled to include a representative from each college/school
b. Professor Emeritus (PE) Spaces – OFM reported most PE offices are located in MDC 3rd Floor. It has been determined to review PE activity and provide spaces/offices recommended changes accordingly, also PE space management will be part of the Guiding Principles
c. Central Scheduling Sub-Committee – next demo webinar scheduled for July 8th
d. Meetings for 2013 will remain on 4th Tuesdays of each month

Next Meeting: Tues, July 23rd from 1:00 – 2:30 in CMS 3007