USF Health - Space Committee  
November 30, 2012  
2:00 – 2:50pm, CMS 3007  
MINUTES

Members/Guests Present:  Stan Douglas, Jay Evans, Kate Guilfoyle, Joe Jackson, Stephen Liggett, Alicia Monroe, Christina Nunez, Kathy Pendergrass, Anne Phillips, Kevin Sneed, Joann Strobbe

Absent:  Jay Dean, Robert Deschenes, Sidney Fernandes, Joe Ford, Lisa Garbutt, Lynne Bolt-Hansen, Phil Marty, Jennifer Moyer

I. Welcome:  Stan welcomed members, quorum present, 10/16 Minutes reviewed & approved  
Christina provided copies of new SRFs to members

II. Pending Space Request Updates:

   #51 Wang  MDC Office (IMED)  Hold, OFM Investigating  
   #56 Student/Record/Registration MDC 2nd Flr (COP)  Hold, OFM Investigating  
   #57 Wu Micro Station MDC 2009 (MM)  Hold, OR to confirm SF allowance  
   #61 Path Staff MDC 2139, 40, 41 & 42, 2153, 54 & 55  Hold, OFM Investigating

III. New Space Requests:

   #62 Nelson/Dept of Surgery MDC 2049 & 2007  MPP  
   #63 Yuan/Gould Lab MDC 2008 and 2008A  MPP  
   #64 Support Staff TBD  COP  
   #65 Faculty Staff TBD  COP

IV. Review Current Relocations/Renovations:

   a.  Byrd Build-out:  Moving along, funding is adequate, finalize GMP this week  
   b.  Derm/Path:  Fire Marshall approval received for 4th Floor build-out, finalizing costs  
   c.  North Courtyard:  Design package completed, no funding for construction package  
   d.  SSS/Welcome Center:  Refurbish interior, OFM will work with Joe Ford to develop & publish completion schedule  
   e.  Harrell/Merril:  Harrell group moves to NEC 2nd Flr & Merrill to remain in CMS, elevator, NEC 2nd Floor construction work in progress  
   f.  Communications/Public Affairs:  Holding due ‘Domino Effect’ of Harrell/Merril pending relocations  
   g.  Way Finding Signage – In progress, project work tying in with SSS renovations  
   h.  Heart Institute – Project programming phase completed  
   i.  Pharmacy Skills Lab – Construction started, outfitting package to still be funded, completion date is targeted for Feb/March timeframe  
   j.  Library – Quiet Study Space 24/7 approved plans, lockers have been installed, cameras, lights and signage work scheduled to take place over the Holiday Break.  Plans for re-roofing entire Library Facility in design review.  Construction work planned for non-rainy season.

V. Other Items:

   a.  Meetings for 2013 will remain on 4th Tuesdays of each month  
   b.  Central Scheduling Sub-Committee – first meeting was held Nov 29th, second meeting to take place the week of Dec 17th

Next Meeting:  Tues, December 18th from 1:00 – 2:30 in CMS 3007