USF Health - Space Committee
May 22, 2012
1:00 – 2:30pm, CMS 3007
MINUTES

Members/Guests Present: Stan Douglas, Jay Evans, Patrick Gall, Lisa Garbutt, Joe Jackson, Phil Marty, Kathy Pendergrass, Audean Ross, Kevin Sneed, Joann Strobbe
Absent:  Jay Dean, Robert Deschenes, Lynne Hansen, Jennifer Moyer, Anne Phillips

I. Welcome: Stan welcomed members, quorum present, 2/28 Minutes reviewed & approved
Audean provided copies of pending & new SRFs to members

II. Pending Space Request Updates:
#45A Hilbelink MDC 2011 & 2012 (Anat/Rsch) Request no longer needed
#45B Mac Wu MDC 2007, 2008 (Zhang vacating), 2009, 2010 (Rsch) Approved, Renovations in progress
#47 Tipparaju MDC 3104 (under reno), 4020 (w/o Reno) (PharmD) Approved, Renovations in progress
#48 Video Studio 600sf on Health Campus (Communications) Approved, Old Media Center Location
#49 Teng MDC 3144 & 3146 (IMED) Hold, OFM looking at options-Mohapatra Team
#50 Wang MDC 4128 (IMED) Hold, OFM Investigating

III. New Space Requests:
#51 Wang IMED Office near MDC 4128 Hold, OFM Investigating
#52 Grad/Post Doc/Server RAD MDC 3126, Closet & 3124 Hold, OFM Investigating
#53 Flannery & Asst IMED MDC 1 office for both to share Approved, per SD 6/5 email MDL 1041
#54 Vide/Photography Children's Health Old Media Center Approved, per usage needs
#55 2 Fac/Dir/Lab Mgr/Analyst PharmD 5 offices near PharmD Hold, OFM Investigating

IV. New & Renew UPC Space Leases: Renewals/New Eff: 6/1/12, 5 yr term, $17/$18sf, occupy by May/Jun
a. Mo Kasti Grp: Leaving USF, Starting Own LLC, Effective date unsure, by FY 12/13
b. PaperFree/Villages, Professional Integrity & Self Insurance Prgm: Move 1st week of August

V. Review Current Relocations/Renovations:
a. Derm/Path: Moving to Morsani 4th Flr, Storage on 1st flr, meeting with Architects 2/29
b. Harrell/Merrill: Harrell to NEC 2nd Flr & Merrill to FOB, elevator, reno & $ holding up progress
c. 1096/1097: Unable to meet deadline of July 16th, OEA should plan for 4-6 week contingency space
d. CMS: Dr Liggitt has moved in to CMS 3014, hold off on file room & lobby conf room reno
e. CTSI: Move complete, Dr D in Emmanuel office, Charmaine outside Liggitt, Stephanie outside Dr D
f. Derm/Path: 4th Flr Morsani over $800K budget, looking for cuts to proceed with reno - Ajax Construction
g. Development/Public Affairs: Michael Hoad & Amy Burton to switch offices, Michael to CMS, Amy to FOB
h. SSS/Welcome Center/Parking: Contractor on board, same as 1096/1097, reno under way, sidewalk next
i. Nursing Courtyard: Improvements in process, make level as walkway, more covered area, new color code

VI. Other Items:
a. Space Scheduling System – Patrick Gall attended meeting, also has separate meetings with Stan
b. Research: Dr Deschenes suggested all Research space requests pass thru/recommendation from ECRE
c. Emeritus Faculty: Need to find suitable shared space for them

Next Meeting: Tues, June 26th from 1:00 – 2:30 in CMS 3007
(6/26 cancelled due to Stan on AL, next meeting July 24th)