USF Health - Space Committee  
March 29, 2011  
2:00pm – 3:00pm, CMS 3012  
MINUTES

Members:  
Stan Douglas, Jay Evans (unable to attend), Lynne Hansen, Joe Jackson, Phil Marty (unable to attend), Jennifer Moyer, Anne Phillips, Kevin Sneed, Joann Strobbe, Audean Ross

I. Welcome:  Joann/Stan welcomed members, quorum present, 11/10 Minutes reviewed & approved 
Audean provided copies of holding, pending & new SRFs to members

II. Space Requests in HOLD Status:  
#20 GME Relocate 10-12 office spaces  In Progress, Working w/GME, begin Clinic remodel by Oct ’11

III. Pending Space Request Updates:  
#7 Psych MDT 306-326 (Sheehan)  Pending, Dec ’10 Retirement, PMarty discuss w/FFernandez  
#27A PharmDMDC 2127 & 2127a (Bernal)  Pending, Relocate to FOB 1st Flr w/Diabetes? (Morrison MDC 2115)  
#29 CTSI MDC 4120 (Mohapatra)  Rescind, Assigned to Mohapatra, not needed at this time  
#30 COPH UPC 5th Flr (12-14 full time staff)  In Progress, JEvans working w/FPP lease agent for UPC 5th Flr space

IV. New Space Requests:  
#31 Pharm Phys MDL 1st Flr (D’Agostino Office)  In Progress, Creating office in MDL renovation by Aug’11  
#32 Path MDC 2057 or 2176 (GME Microscope)  Approved, MDC 2176  
#33 OFM MDC 2117 (Relocate Rsch Equip & Storage)  Approved, MDC 2117 (temporary storage)  
#34 Mol Med MDC 3104 (Lab for BCH 6135 from 5/17-6/4/11)  Approved, MDC 3104 (temporary for Course)  
#35 CTSI MDC 3rd Flr (New Faculty/Asst by 4/15/11 - Request: 3132, 3144, 3145 or 3169)  Approved, MDC 3144 & A  
#36 Berlin FOB 5th Flr (Move to ACH, office commitment?)  Pending, JStrobbe discuss w/SKlasko  
#37 PaperFree FOB 2nd Flr (Move from 4th Flr to 2nd Flr cubicles)  Pending, JJackson discuss w/JMcKenzie

V. Review Current Relocations/Renovations:  
a. Morsani 5th & 6th Flr: Certificate of Occupancy 4/30, begin moves 5/13 (4-5wks), no clinic downtime, Dermatology, Rheumatology, IMED, Swallowing Ctr, clinics should be vacated by mid June  
b. Medical Clinic/Shared Student Services: Sub-Committee meeting today at 3pm, updates at next mtg  
c. Shimberg Library: Consultant visit 4/13, Pair with Architect, ‘Right Size’  
d. Auditorium/Grp Learning/Anatomy: Renovations wrapping up, estimated completion Jul 2011  
e. Byrd Center 2nd Flr Build-out: In Progress

VI. Other Items:  
a. Vacated Clinic Space: Will be relinquished to OFM/Space Committee and reallocated as needed  
b. PECO Requests/Allocation: OFM provided list of requests & allocation made  
c. PharmD Skills Lab: KSneed met w/BShattuck & JCurran, agreed on 2nd flr space in Library, temp basis  
d. Classroom Centralized Scheduling: Look for date and who should attend???

Next Meeting: Wed, April 27th 2:30-3:30pm in CMS 3007