USF Health - Space Committee  
July 28, 2010  
2:30pm – 3:30pm, CMS 3012  
MINUTES

Members:  
Stan Douglas, Jay Evans (unable to attend), Lynne Hansen, Joe Jackson (unable to attend), Phil Marty, Jennifer Moyer, Anne Phillips, Joann Strobbe (unable to attend), Audean Ross

I. Welcome:  Stan welcomed members, quorum present, 6/9 Minutes reviewed & approved.

II. Update on Pending Space Requests: Stan provided 2010 Pending Log handout to members
   #7  Psych  MDT 306-326 (Sheehan)  Pending further review, retire? – JStrobbe to follow up
   #12 OCR  MDC 3104-3106 (Process clinical trials)  No longer needed new request submitted (see #21 & #23)
   #20 GME  CMS 3052-3057 (Relocate to VP/Dean area)  Pending, need 9-10 spaces, OFM will work w/Paidas
   #21 CTSI  MDC 3106 (Powers/2 New Staff)  No longer needed new request submitted (see #12 & #23)
   #23 CTSI  MDC 4102-4106+3104 (Powers/Eubanks/2 Lab Tech/3 Study Coord)  Pending, need 7 spaces, OFM follow up
   #24 EBM  MDC 3146 & 3159 (2 EBM Staff Asst/2 Data Analyst)  Pending, need 4 spaces, OFM follow up
   #26 Mol Med  MDC 3570 or 3507? (2 New Rsch Faculty)  Pending, OFM/Marty work with Mol Med

III. Review New Space Requests: Audean provided copies of submitted SRFs to members
   #27 EBM  MDC 3159 Temp & 2 MDC 3rd Flr Offices (Reljic/Staff Asst/Data Analyst)  Duplicate-same info as #24
   #28 CTSI  MDC 4102-4106+3104 (Powers/Eubanks/2 Lab Tech/3 Study Coord)  Identical-same request as #23

IV. Review Current Relocations:
   a. Pennypacker Lab  4th Flr vacant labs, move to 3rd Flr with rest of Pharm Phys  
      Need to schedule meeting with Pharm Phys faculty, include J Dean
   b. PharmD  To vacated OCR & GS space on MDC 2nd Flr, 3rd Flr as temp space  
      Application Oct/Nov ’10, Site Visit Dec/Jan ’11, $125K Budget
   c. EBM  OFM work with Ben Djulbegovic to find space for 3 employees
   d. GME  OFM work w/Paidas, possibly move to vacated Clinic space by Oct ‘11
   e. Grad Studies  Hope to move form MDC 2nd Flr to MDC 1st Flr IT Space by Sept/Oct ‘10
   f. Medical Clinics  Possibly - COM Admissions, GME, Student Services, Business Office
   g. Shimberg Library  Start by Sept ’11, contractor not yet selecter, reduction/’Right Sizing’
   h. STC 6th Flr  OFM mtg w/contractors next week, build out goal by Feb ‘11

V. Archibus Project Update:  Work in progress

VI. Other Items (possible expansion areas):
   a. 30,000 square feet on top floors of Byrd Institute
   b. 10,000 square feet at Shriners
   c. 5,000 square feet at IDRB

NEXT MEETING:  Wed, August 25, 2010   2:30-3:30pm   CMS 3012

Rescheduled to:  Mon, August 23, 2010   12-1pm   CMS 3007