USF Health - Space Committee
April 28, 2010
10:00am – 11:00pm, CMS 3012
MINUTES

Members:
Stan Douglas, Jay Evans, Lynne Hansen, Joe Jackson, Phil Marty (10:30), Alicia Monroe (not in attendance)
Jennifer Moyer (for A Monroe), Anne Phillips (not in attendance), Joann Strobbe, Audean Ross

I. Welcome: Joann welcomed members, quorum present, 3/24 Minutes reviewed & approved.

II. Update on Pending Space Requests: Stan provided 2010 Pending Log handout to members
#3 OEA MDC 1400-1408 (Media Center) Approved, old Media Ctr renov in progress
#4 OEA MDL 1041 & 1045 (OEA Staff) Approved, relocate YrBk & Huron
#5 PharmD MDC 906(A/B), 2126 & 2128 (Temp) Approved
#6 Psych STC 2020 (Neurophysch/Neurotherapy) Approved, Med Rec to STC space, renov in progress
#7 Psych MDT 306-326 (Sheehan) Pending further review, retire?
#12 OCR MDC 3104-6 (Process clinical trials) Pending investigation by OFM (see #21)
#13 CON MDN 2054 (Re-design from 2-6 occupants) Remove from list, new CON Dean approved
#20 GME CMS 3052-3057 (Relocate to VP/Dean area) Pending, need 9-10 spaces, OFM will work w/Paidas

III. Review New Space Requests: Audean provided copies of submitted SRFs to members
#21 CTSI MDC 3106 (Powers/2 New Staff) Pending further review (see #12)
#22 Urology MDF 5188,5190,5191, cubicle (OEA Staff) Approved, rooms occupied, J Jackson will assign

IV. Future Space Options:
   a. Move Public Affairs from MDC 1st Flr to FOB 2nd Flr
   b. Move OCR from MDC 2nd Flr to vacated Public Affairs space on MDC 1st Flr
   c. Move Grad Studies from MDC 2nd Flr to vacated MDC 1st Flr IT Space near bookstore
   d. Move PharmD to vacated OCR & GS space on MDC 2nd Flr until new build in Lakeland
   e. Move Clinic to 6th Flr Morsani by Summer ’10, except Derm Path
   f. DermPath/Mohs Clinics to 5th Flr Morsani (2-3yrs) or Separate Entity (relocate off site)
   g. COM Admissions move to Clinic 1st floor by Aug ’11, GS&P architect for project
   h. Possibly move Faculty Affairs & Business Office to vacated Clinic areas
   i. HSC Library joint use as HSC Student Union/Study Area, convert to small classrooms
   j. Lehigh students will need space by Aug ’11

V. Health-wide Process & Procedures: Karen will log incoming SRFs & work w/Audean to assign requisition numbers and forward to Audean for upcoming meeting

VI. Archibus Project Update: Consultants are on board training IT personnel, work in progress, hopefully up and running by calendar year end

NEXT MEETING: Wed, June 9, 2010 3-4pm CMS 3012
Rescheduled from: Wed, May 26, 2010 10-11am CMS 3012