Members:
Stan Douglas, Jay Evans, Lynne Hansen, Joe Jackson, Phil Marty, Alicia Monroe (not in attendance)
Jennifer Moyer (for A Monroe), Anne Phillips (not in attendance), Joann Strobbe, Audean Ross

I. Welcome: Joann welcomed members, quorum present, 1/26 Minutes reviewed & approved.

II. Review Current Space Requests: Stan provided 201 OFM Space Request Log handout to members
1. FMED MDC 2139 2147 (Roetzheim Post Doc) Approved 3/24
2. CTSI MDC 3101,3103A,3105,3122,3124,3126,3127(A),3129 (Rsch Staff) Approved 1/26
3. OEA MDC 1400-1408 (Media Center) Priority - clean out media center
4. OEA MDC 1151-1158 (Admissions?) Occupied by OCR, find temp space-MDL 1041 or 1045
5. PharmD MDC 906(A/B), 2130, 2130A, 2132 OFM met w/Sneed, recommend MDC 2126 & 2128
6. Psych STC 2020 (Neuropsych/Neurotherapy) J Jackson move Med Rec to new STC Space
7. Psych MDT 306 - 326 (Sheehan) Pending further review, get info from donor
8. PharmPhys MDC 3147, 3150, 3150A/B Approved prior to 3/24 mtg
9. OCR MDC 1155 (Swap for MDL 1041) Approved, Yrbk staff swapped to MDL 1041 (see #4)
10. OCR MDL 1045 (Huron) Approved, Huron Consultant may trade w/OEA (see #4)
11. Rsch/IMED MDC 2537, 2540, 4143, 4145 (Mohapatra) Approved prior to 3/24 mtg
12. OCR MDC 3104-6 Pending investigation by OFM
13. CON MDN 2054 (re-design from 2-6 occupants) Facilities Improvement Process
14. Rsch/Ob/Gyn MDC 2117 Approved 3/24
15/16. Dean CMS 3054, 3055 (Diabetes Educ Prgm Dir & Asst) Approved 3/24
17/18. OCR CMS 3056, 3057 (Assoc Dean Clin Rsch Dir & Asst) Approved 3/24
19. Rsch CMS 3067 (Relocate S Anderson from MDC office - vacate) Approved 3/24
20. GME CMS 3052 - 3057 VP/Dean relocation still uncertain

III. Future Space Options:
   a. COM Admissions long term move to Clinic 1st floor by Aug ’11, modify Turner contract
   b. Clinic should be moved to Morsani by Summer ’10, except Derm Path
   c. VP/Dean Office NOT moving to FOB
   d. Approach Public Affairs about moving to FOB 2nd floor
   e. Move OCR from MDC 2nd Flr to vacated Public Affairs space on MDC 1st Flr
   f. Temp Move PharmD to vacated OCR space on MDC 2nd Flr until new build in Lakeland
   g. HSC Library joint use as HSC Student Union/Study Area, convert to small classrooms
   h. Possibly move Graduate Studies Program to vacated MDC Information Services area
   i. Lehigh students will need space by Aug ’11

IV. Health-wide Process/Procedures: Form will be changed as requested: NEW SPACE or Update/Re-Assign

V. Archibus Project Update: Should be up and running by Spring ‘10

NEXT MEETING: Wed, April 28, 2010 10:00 to 11:00 am CMS 3012