

**USF College of Medicine
Faculty Council Meeting
Minutes**

**Tuesday, December 8, 2009 - 5:30 p.m.
MDC 2301**

**Videoconferencing at
South Tampa Center for Advanced Healthcare, Room 5051C**

Faculty President Huntington Potter called the meeting to order at 5:32 p.m. and asked those present to introduce themselves.

Minutes

Following the introductions, the President asked if there were any comments regarding the minutes of the August Faculty Council meeting. There were none and a motion was made for approval. The motion was seconded and the minutes were approved as submitted.

USF Research F&A Report

Dr. Karen Holbrook, USF Vice President for Research and Innovation, was invited to today's meeting to discuss the Research F & A budget, in an effort to provide transparency. As background, she noted that the Office of Research and Innovation had significant debt and no formal budget when she arrived two years ago. Her first effort was to put together a real budget and bring the office from the red into the black.

Dr. Holbrook distributed Research Administration budget summaries for Fiscal Years 2008-09 and 2009-10, and then reviewed each of the line items in those summaries. The budget was in the black in 2008-09, with about \$4 million carried forward to the current fiscal year. Operating expenses are higher this year. While the 2009-10 F & A budget is projected to be in the black by \$1.1 million, the budget includes some one-time funding commitments that will not be available next year. Dr. Holbrook noted that it was decided that each year there will be a minimum of \$5 million returned to the colleges.

Post-Tenure Review Proposal

President Potter reported that the Post-Tenure Review proposal has been modified to address concerns that were expressed at the August Faculty Council meeting. The revised proposal was distributed for review prior to the meeting. A motion was made to recommend approval of the proposal to Dean Klasko. The motion was seconded and then approved by the Faculty Council without discussion. The next step will be for Dr. John Curran to present the recommendation to Dean Klasko.

Proposed Name Change: Department of Psychiatry and Behavioral Medicine

President Potter reported that Dr. Francisco Fernandez, Chair of the Department of Psychiatry and Behavioral Medicine, would like to change the name of his department to the Department of Psychiatry and Neurosciences. The department faculty have approved the name change, which they believe to be

more appropriate. President Potter pointed out that there are numerous implications to consider with such a name change, both at the College of Medicine and across the USF campus. There was some discussion regarding the implications of the name change, and a question was raised as to the process for departmental name changes. Dr. Curran responded that there is no formal procedure, and proposed name changes are usually recommended to and approved by the Dean. A suggestion was made that a departmental representative attend the next meeting to discuss the reasons for the proposed name change. President Potter agreed to invite a representative to speak at the January meeting. A motion was made to table this item until the next meeting. The motion was seconded and approved by the Faculty Council.

Other Business

Dr. Curran made the following announcements:

- The annual sabbatical process is now under way. Details are posted on the Faculty Affairs Website.
- The Distinguished USF Health Professor nomination process will be announced this week. It has been decided that there will be only one award across USF Health in 2010.
- A list of recipients of the Dean's Academic Performance Bonus has been posted on the Faculty Council Website.
- Information regarding the AAMC-COACHE Faculty Forward survey results will be discussed at several Town Hall meetings in January. An Executive Summary should be available on the Web next week.

Adjournment

There being no further business, the meeting was adjourned at 6:30 p.m.