

**Minutes**  
**Academic Programs and Curriculum Committee**  
**College of Public Health**  
**Meeting of November 17, 2009**

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**MEMBERS PRESENT:** Getachew Dagne, Rita DeBate, Stephanie Marhefka, Steve Mlynarek, Wendy Nembhard, Alan Sear, Dawood Sultan, Deanna Wathington, Wayne Westhoff, Marie Bourgeois

**The meeting was called to order at 10:00 AM.**

1. The minutes from the meeting of 6/23/09 were approved.
2. Steve Mlynarek was re-elected chair of the APCC for a one year term. The Department of Community and Family Health and the Department of Global Health indicated that they may have students interested in serving as student representative to the APCC. Any such students will send an email to the chair expressing their interest. The committee was made aware of the need to insert the paragraph provided by Academic Affairs concerning emergency suspension of operations into all syllabi.
3. The Department of Health Policy and Management change to a certificate, and deletion of a course were both approved without change.
4. Wayne Westhoff presented a new certificate program in Global Health Practice, as well as a new course that is a component of the certificate program. The certificate program consisted of four existing courses and one new course, and was fifteen hours total. These were approved without change.
5. Kay Perrin presented the new undergraduate major in Public Health. Extensive work had gone into the preparation of this proposal and there was much discussion. There were questions regarding differences / overlap of undergraduate and graduate courses. The undergraduate courses are distinct from the graduate courses, and there is no overlap. Getachew Dagne observed that the required undergraduate biostatistics course may have to be made more comprehensive in the future. There was inquiry regarding the number of potential students, and how they would be advised. A position has been created to address this issue. There were questions concerning available minors. Though four minors are listed in the proposal, there are many more that are available. This proposal was approved without change.
6. Deanna Wathington informed the committee that the capstone course was being added as a requirement to all MPH programs, effective for students admitted in the Fall 2009 term and after. This course is being taught every term. The departments need to insure that their students are informed and the course catalog is changed.
7. Steve Mlynarek informed the committee of the following non-substantive changes: three Global Health course numbers had been changed in accordance with State requirements; and, the Department of Health Policy and Management is now offering the DrPH degree.

**The meeting was adjourned at 11:10 AM.**